Documentation in OneChart Relating to Patient Death

Notice of Death and Pronouncement Screens
IOPO Notification

©2010 St. Francis Hospital & Health Centers
To make the nurse more familiar with OneChart documentation relating to the death of a patient.
Objectives

• Locate the Notice of Death Screen in OneChart.
• Recall that the IOPO documentation is located in the Notice of Death Screen.
• Recite that the nurse must call admitting once the consent is signed for donation.
• State the purpose of the BPA in relation to IOPO notification.
• Locate the Pronouncement of Death screen in OneChart.
Notice of Death Screen
### Notice of Death & IOPO Documentation

<table>
<thead>
<tr>
<th>Date and Time of Death</th>
<th>Notice of Death</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/14/2016 12:01</td>
<td>Name(s) of all attending and consulting physicians to be notified and time this was completed</td>
</tr>
</tbody>
</table>

**Access via Doc Flowsheets**
- This flow sheet mirrors our paper form.
- Complete this electronically.
- Print for security and the mortuary to sign when the body is released.
- In the event of computer downtime, use of the paper form will be necessary.

<table>
<thead>
<tr>
<th>Date of Death</th>
<th>Time of Death</th>
<th>Name</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/14/2016</td>
<td>12:01</td>
<td>Bob</td>
<td>12:01</td>
</tr>
</tbody>
</table>

**Notice of Death**
- Name of Physician or Entity Called: Bob
- Family Present: Yes
- Chaplain Notified: Yes
- Nursing Coordinator/CCT Notified: Yes
- Admitting Notified: Yes
- Operator Notified: Yes
- Mortuary Notified: Yes
- By Whom: ppm
- Name of Mortuary: St. Francis Hospital
- Court’s Case: No
- Autopsy Requested?: No
- Patient in Isolation: No
- Chart Completed, Including Burial Permit and Informed Property/Ownership with the Patient: Yes
- Variables Given To: Family (C)
- Signed Form Location: Docket

**Organ/Tissue Donation:** Contact the Indiana Organ Procurement Organization (IOPU) at 1-800-756-375 or the Illinois Gift of Hope Organ & Tissue Donor Network at 1-800-545-GIFT (4433) for all deaths.

<table>
<thead>
<tr>
<th>Time Notified</th>
<th>By/Whom</th>
<th>Patient Number</th>
<th>Name of Designated TPC/Representative</th>
<th>Suitable Organ Donation Candidate?</th>
<th>Suitable Organ Donation</th>
<th>Family Approval Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/17 12:13</td>
<td>ppm</td>
<td>000000</td>
<td>Bob</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
</tbody>
</table>

Released to Morgue

Form Completed By: RN

©2010 St. Francis Hospital & Health Centers
IOPO Notification resides in the Notice of Death Screen

- Please note documentation of the above is only based on the conversation with IOPO.
**IOPO Section**

Document the following:
- Date & Time of call
- IOPO Representative Name

In the paper icon section:
- Give a brief description of the outcome the call.
- Second calls to IOPO will be documented in the Notice of Death section as well.

**Special Note:** Admitting must be called when the signature of consent is obtained. This is the time that the account is flagged for charges to IOPO. There will no longer be a change in the patient’s account number or use of manual requisitions.
• We are **required** to notify IOPO:
  – Of all patient deaths.
  – Prior to any patient being terminally weaned from life support.
  – Of any patient with a Glasgow Coma score of 5 or less.

• This is a requirement of the Centers for Medicare and Medicaid programs.
  – The expectation is that we notify IOPO within one hour of the above parameters.
  – The following slide shows a “Best Practice Alert” (BPA) that will assist in reminding nursing to make the call to IOPO during certain conditions.
• This “best practice advisory” (BPA) pops up every 4 hours when GCS of 5 or less is documented.
• Once IOPO is called, click IOPO contacted on the left and then accept in order to turn off the BPA.

• If you are busy and will not be contacting IOPO until later click cancel. This will cause the BPA to pop up again in 4 hours as a reminder.
Pronouncement
of
Death Screen
• A registered nurse may pronounce death when a physician is not available.
• Assessment and documentation of the following is required:
  – Absence of apical pulse.
  – Absence of audible bilateral breath sounds.
  – No audible blood pressure per doppler.

• The Pronouncement of Death screen is depicted in the next slide.
Access this screen via the notes activity tab.
Type IP Pronouncement in the smart-text box.
Green areas will pre-populate information from the chart.
Click the cursor at the top of the note.
Select F2 (This will open up any dropdown boxes in the note.)
Select all appropriate fields.

Special Notes:
*** indicates a free text If you select this from the drop down
(You are required to delete the *** and add a free text.)
You can also free text anywhere with in the note by clicking your cursor where you would like to free text and begin typing.
Questions?

• Please refer any questions to your OneChart Super User, PCC or Clinical Educator.